

Vacation/Sick Accrual Report

Div No.	Dept No.	Employee Name	No.	Hire Date	V A C A T I O N					S I C K						
					* Accrued To Date *	Used To Date	Current In	Current Out	Available Balance	* Accrued To Date *	Used To Date	Current In	Current Out	Available Balance		
	0100	FRANKLIN, BEN	0005		40.00				40.00			10.00				10.00
	0100	JEFFERSON, THOMAS	0004		75.00				75.00			20.00				20.00
		* DEPARTMENT 0100 TOTALS				115.00			115.00			30.00				30.00
	0200	CHATHAM, JOHN F	0006		5.00				5.00			10.00				10.00
	0200	DODGE, CHARLOTTE	0003		150.00	20.00		5.00	130.00			80.00				80.00
		* DEPARTMENT 0200 TOTALS				155.00	20.00	5.00	135.00			90.00				90.00
	0300	GOSNOLD, BART	0002		80.00				80.00			25.00				25.00
	0300	VINEYARD, MARTHA	0001		24.00	2.00			22.00		1.00	5.60				4.60
		* DEPARTMENT 0300 TOTALS				104.00	2.00		102.00		1.00	30.60				29.60
		** DIVISION TOTALS				374.00	22.00	5.00	352.00		1.00	150.60				149.60
		*** GRAND TOTALS				374.00	22.00	5.00	352.00		1.00	150.60				149.60